

AGENDA NOTES
JUNE 8, 2026
REGULAR COUNCIL MEETING

The regular council meeting was held Monday, June 8th at 7 PM. Mayor Hector MacLeod, Deputy Mayor Cameron Boyce, Councillor Maureen Chaisson, Councillor Alan Curtis, Councillor Krista Murphy, Jillian Trainor (West Prince Graphic) Constable Tom Stewart and CAO Donna Thomson were in attendance. Councillor O'Brien was unable to attend the meeting.

CALL TO ORDER

Mayor MacLeod called the meeting to order

DECLARATION OF CONFLICTS OF INTEREST

APPROVAL OF AGENDA

The motion to approve the agenda was made by Councillor Chaisson and seconded by Councillor Murphy. The motion carried.

ADOPTION OF MINUTES

The motion to adopt the minutes from the Regular Council meeting held May 11, 2026, and the Planning Board meeting held June 8, 2026, was made by Councillor Murphy and seconded by Councillor Curtis. The motion carried.

BUSINESS ARISING FROM THE MINUTES

Ms. Thomson said that the 4 streetlights that were agreed to at the last meeting have been ordered.

Now that we have had a chance to inspect the ball fields, it turns out that the fencing at Memorial field is in worse shape than the field at the school. Some volunteers got together and did fix some of the fence at the school field. Ms. Thomson wanted to know if the council have any objection to changing the location of the new fence? Council agreed that it made sense to fix the fence at Memorial Field, as that is the busier field.

Ms. Thomson said that she reached to 2 companies for quotes to do line painting for the Independent/ RAC parking lot. We only received a quote from J and K Enterprises for \$2,357.50.

The motion to hire J and K Enterprises to do the line painting at the Independent/RAC parking lot was made by

**Councillor Murphy and seconded by Councillor Chaisson.
The motion carried.**



J and K Enterprises

14 Soloman Gallant Road | New Annan, Prince Edward Island C1N 4J8

RECIPIENT:

Town of Alberton

499 Main Street
Alberton, Prince Edward Island C0B 1B0

Quote #16

Sent on May 23, 2026

Total **\$2,357.50**

Product/Service	Description	Unit Price	Total
Disable Parking		\$125.00	\$250.00
Updating of existing lines		\$1,500.00	\$1,500.00
Electric Vehicle Charging Parking		\$150.00	\$300.00

Subtotal	\$2,050.00
PEI HST (15.0%)	\$307.50
Total	\$2,357.50

Dear Customer,

This quote has been prepared based on the existing information. Should you require any additional items or modifications, please do not hesitate to inform us, and we will be happy to incorporate the necessary changes into this quote.

Thank you for your attention.

Best regards,
J and K Enterprises

We're excited to share that this quote is valid for the next 30 days! After that, values may be subject to change. To ensure the best painting results, please make sure all vehicles are moved away from the area being painted. This helps us perform our painting procedures effectively and keeps your vehicles safe from any overspray. Thank you for your understanding!

Signature: _____ Date: _____

PUBLIC PRESENTATIONS/PETITIONS/ TO COUNCIL

Nil

READING OF CORRESPONDENCE

Nil

COMMITTEE REPORTS: Councillor Curtis

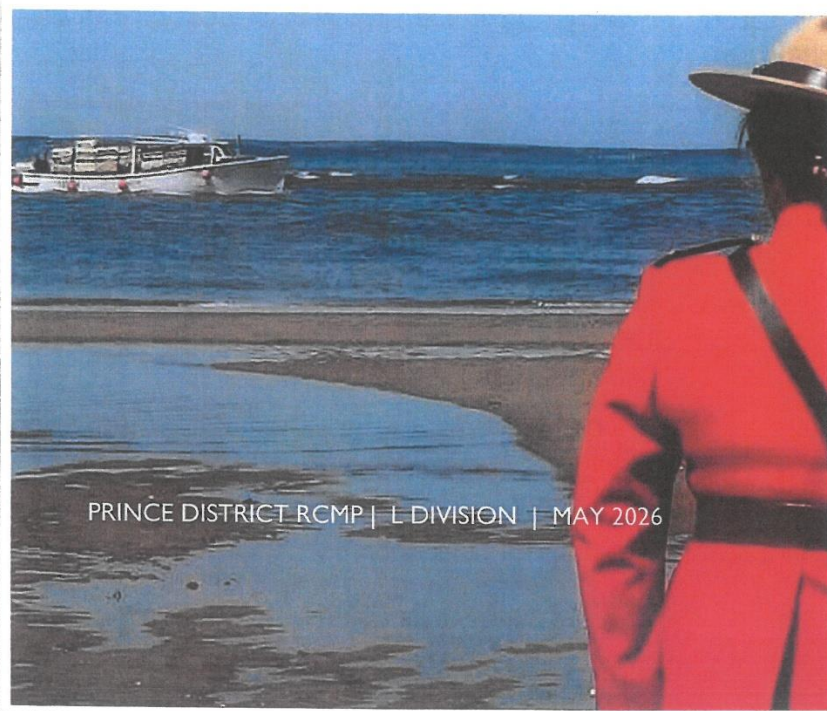
POLICE REPORT

Constable Stewart read the police report



ALBERTON

POLICING REPORT



ANNUAL PERFORMANCE PLAN – COMMUNITY PRIORITIES

Community approved APP's are:

- Enhance Road Safety – Speeding
- Police / Community Relations – Police Visibility
- Crime Reduction – Organized Crime – Drug Trafficking
- Enhance Road Safety – Impaired Driving

POLICING HOURS

Prince District RCMP Members have reported 191 hours providing policing services to the Town of Alberton, during the month of May 2026. A short recompilation of the above-noted hours includes time spent conducting traffic law enforcement in the community; conducting routine traffic monitoring; responding to individual calls for service; conducting investigations and required follow-up from previous calls for service and investigations. As well, this may include time spent attending to local community and school activities.

POLICING FILES

Prince District RCMP reports a total of 35 police files for service to Alberton, during the month of May 2026.

Occurrences	Count
911 Act - Other Activities	1
Assistance to Canadian Provincial/Territorial Dept/Agency	1
Break and Enter - Residence 348(1) CC	1
Checkstop	1
Coroner's Act - Sudden Death/Other Activities	1
Disturbing the peace/Causing a disturbance 175(1) CC	1
Fail to comply probation order 733.1(1) CC	2
Failure to comply with undertaking 145(4) CC	1
Family Law Act – Other Activities	1
Fraud (money/property/security) less than or equal to \$5000 380(1)(b) CC	1
Indecent act 173(1) CC	1
Information File	1
Mental Health Act - Other Activities	1
Mischief - Obstruct enjoyment of property 430(3)&(4) CC	1
Moving Traffic - Speeding Violations - Provincial/Territorial	4
No Pursuit Involved - Flight From Peace Officer 320.17 CC	2
Off-Road Vehicle Act - Other Activities	1
Other Moving Traffic Violations - Provincial/Territorial	4
Other Non-Moving Traffic - Provincial/Territorial	2

STEP - Selective Traffic Enforcement Program	5
Traffic Collision(s) - Property Damage - Non - Reportable	1
Wellbeing Check	1
Total	35

OCCURRENCE STATUSES

At month end, Occurrence statuses for this past month, are as follows:

Occurrence Status	
Cleared By Charge/Charge Recommended	4
Complete-Solved (Non-Criminal)	15
Unfounded	0
Insufficient Evidence to Proceed	13
Open/Still Under Investigation	0
Victim/COM Declines to Proceed	1
Departmental Discretion	2
Total	35

OCCURRENCE STATUS DEFINITIONS

Cleared by Charge/Charge Recommended – At least one charged or suspect chargeable (CSC) has been identified and there are charges laid against or recommended to be laid against the CSC in connection with the incident.

Complete-Solved (Non-Criminal) – For non-offence occurrence types (for example, Information File, Assistance to General Public)

Unfounded – An incident is Unfounded if it has been determined through police investigation that the offence reported did not occur and was not attempted.

Insufficient Evidence to Proceed – For incidents where there is insufficient or conflicting evidence for the police service to lay charges or recommend charges to the Crown.

Open/Still Under Investigation – For all open investigations and for those where action has yet to be taken on the reported incident.

Victim / COM Declines to Proceed – For incidents where an accused cannot be identified either because the Victim or Complainant (COM) or other Witnesses do not want to actively participate in the investigation.

Departmental Discretion - The police decide not to lay charges, and no diversionary program is involved (for example, the CSC may be issued a warning or referral to a community-based program.)

PROVINCIAL STATUTES

Charges under the Provincial statutes for the month, are as follows:

Charge Section & Description	Charge	Warning
Speeding Violations	2	2
Expired Inspection	1	1
Expired Registration	2	
Improper Glazing (Tinting)		
Intersection Related		
Trespass Act		
Total	5	3

CRIMINAL RECORD CHECKS

This past month, West Prince RCMP Detachment Services Assistants processed 9 Criminal Record Checks for residents of Alberton, for various reasons, including employment and volunteering.

CHECKSTOPS

Coinciding with Road Safety Week that took place this past month, Members of both West Prince RCMP and the L Division Provincial Traffic Unit, conducted six separate proactive traffic enforcement Checkstops/STEP in the Town of Alberton, on Main and Church Streets. Vehicles were checked for violations under the Highway Traffic Act, as well as for impaired driving. No infractions were noted.

Should you have any questions or concerns regarding this report, please feel free to contact me to discuss.



Sgt. Travis Gallant

A/District Commander

Prince District RCMP

902-436-9300

Report Limitations and Third-Party Rule.

The contents of this report have been extracted from PROS (Police Reporting and Occurrence System) based on first-line scoring, as near to the end of the reporting month as practical. As occurrences are subject to a monthly review process to ensure proper reporting to Statistics Canada, the first-line scoring may be subject to changes after this report is disseminated. These changes may affect the total number of occurrences in the report categories.

PAGE 4

FIRE – Councillor Curtis

No report for the month.



LIBRARY REPORT – Councillor O'Brien

No report for the month.

RECREATION REPORT – Councillor O’Brien

CAO Donna Thomson read the recreation report

Alberton Recreations and Events Report June

2026

Good evening, Mayor, CAO Donna, and members of council,

May was a quick Month! I feel like I blinked and it flew by.

The RC Club on Wednesday evenings at the walking track is going well! It gets bigger every week.

Street Ball Hockey has started at the rink on Monday evenings there is 40 kids registered 1 it started strong but is slowly dying off with other outdoor sports (Baseball, softball, Active Start, and soccer starting) it wraps up on June 15 th .

Try Yoga is going well! There is one session left to our 4-week session

The busy ball season is upon us! The memorial field got some well needed maintenance, new gravel, Darryl fixed some of the fence (The fence is old and rotten it will need to be replaced in the next few years). Port-a-Potty's will be delivered June 25 th .

I have hired 3 students for the summer one is post secondary (For 12 weeks) and the other 2 are high school students for 8 weeks each. 1 of the students I will be sharing with the firehall.

I attended the Atlantic Recreation Convention! A popular theme discussed at the event was event safety. Community Yard sales seem to be going over well Atlantic Canada. As well as upkeep to recreational facilities. It was a informative experience. I'm looking forward to my first Summer as Alberton's rec director and am Praying it's a successful and fun Summer!!

Hard to believe I have been in this roll for 6 months already! Time flies when your having fun I guess If any of you have anything you would like to discuss my door is always open. I'm always open to Suggestions

Holly Gordon

Alberton Recreation & Events Coordinator

COMMUNITY AND BUSINESS – Councillor Chaisson

Councillor Chaisson reported that the canteen in Northport was open for the summer.

SENIORS – Councillor Murphy

Councillor Murphy had nothing to report.

HOUSING – Councillor Murphy

Councillor Murphy had nothing to report.

SPECIAL EVENTS & PROJECT MANAGEMENT- Deputy Mayor Boyce

Deputy Mayor Boyce had nothing to report.

FINANCE – Deputy Mayor Boyce

The motion to pay bills in the amount of \$58,364.54 was made by Deputy Mayor Boyce and seconded by Councillor Chaisson. The motion carried.

CAO REPORT – DONNA

Worked with WSP to ready the permit application to IRAC for a lift station as well as planning the best way to drain the water detention pond for the new subdivision.

Met with Housing Accelerator team to update progress. Worked with province and MRSB for the Gas tax audit. Also spent time doing the Capital Expenditure Survey for Stats Canada.

We have brought on 2 EDA workers, one for the town and one for the fire hall. Our first summer student has started with Recreation.

Welcome to all. Finished the paperwork for the most recent rezoning on Church St.

I'm sure the next few weeks will be busy as projects get under way. June 19th marks my 7th year here. Time has flown by for sure. Never a dull moment at the Hall

PLANNING BOARD RECOMMENDATIONS –

- **Application D4-2026**

Planning board met to go over the application for an additional storage building at 394 Main Street that was brought onto the property without consultation with the town. There are 2 accessory buildings currently on the property, and as per the Town of Albion Development Bylaw section 4.25 which states that for that size of a lot (.31 acre), 2 accessory buildings are allowed on the property so they cannot have the 3rd and it will need to be removed if Council agree with the planning board recommendation.

The other item on the application is to build a canopy from the main house to the accessory building next to the house. As it is a structural change, the provincial permit application would need to be filled out.

The motion was made by Councillor Chaisson and seconded by Councillor Curtis to turn deny the application from 394 Main Street for a 3rd accessory building, to advise the residents at 394 Main Street that the 3rd accessory building will have to be removed and that they will have to apply to the province for the structural changes they wish to make to the house. The motioned carried.

INTRODUCTION OF NEW BUSINESS

- CIBC loan rates:

- | |
|--|
| <ul style="list-style-type: none">• RateQuote |
|--|

Account Name: Town of Alberton				
Loan #: 00383/0001651				
Loan Balance: \$45,048.00				
1-year	2-year	3-year	4 - year	5-year
Indicative Rate: 4.269%	Indicative Rate: 4.425%	Indicative Rate: 4.514%	Indicative Rate: 4.551%	Indicative Rate: -
Note: Current facility interest rate: prime (variable); 39 months remaining amortization				

Rate Quote				
Account Name: Town of Alberton				
Loan #: New Loan (Truck Facility)				
Loan Balance: \$68,170.00				
1-year	2-year	3-year	4-year	5-year
Indicative Rate: 4.272%	Indicative Rate: 4.437%	Indicative Rate: 4.541%	Indicative Rate: 4.614%	Indicative Rate: 4.637%
Note: New truck loan pending funding; total amortization period: 5 years				

Rate Quote				
Account Name: Town of Alberton				
Loan #: 00383/0000051				
Loan Balance: \$59,270.06				
1-year	2-year	3- year	4-year	5-year
Indicative Rate: 4.264%	Indicative Rate: 4.401%	Indicative Rate: 4.451%	Indicative Rate: -	Indicative Rate: -
Notes: current 2-year term will mature on June 1, 2026, total remaining amortization period of 3 years. Current interest rate is 5.925% (fixed)				

1. is for an ongoing loan on the sewer utility
2. The new pickup truck for firehall
3. 2019 fire truck loan

The motion was made by Councillor Chaisson and seconded by Councillor Murphy to go with the 3-year loan rate for the sewer account. The motion carried.

The motion was made by Councillor Chaisson and seconded by Deputy Mayor Boyce to go with the 3-year loan rate for the pickup truck for the firehall. The motion carried.

The motion was made by Councillor Murphy and seconded by Deputy Mayor Boyce to go with the 3-year loan rate for the 2019 fire truck. The motion carried.

- CIBC resolution to open a credit card account with CIBC. Currently we are with Collabria and the Credit Union. The limit is only \$3000 and the account is causing issues with a control acct and a card account. Now that the majority of our banking is with CIBC we should have a credit card with them. With a limit of \$5000-10,000, as we often have online purchases that aren't available locally and for recreational purposes, things can get costly.

The motion was made by Councillor Murphy and seconded by Deputy Mayor Boyce to approve the application of a credit card with CIBC with a limit of \$10,000. The motioned carried.

- Resolution for exemption to Noise Bylaw for Alberton Day
August 15th

“Resolution to Grant a One-Day Exemption from A Bylaw with Respect to Nuisance and Noise Control

WHEREAS Council has received a request for a temporary exemption from the Noise Bylaw for a one-day event to be held on August 15th on Main Street between Church/Main and Main/Popular intersections; and

WHEREAS the event is proposed to continue beyond the normal cutoff time established by the Noise Bylaw, specifically past 10 pm; and

WHEREAS Council is satisfied that the requested exemption is limited in duration, applies only to this one-day event, and is in the public interest, subject to appropriate conditions; and

WHEREAS the event organizer has agreed to take reasonable steps to minimize disruption to neighbouring properties, including notifying nearby residents and ensuring the event concludes at the approved time;

BE IT RESOLVED that Council hereby grants a temporary exemption from the Noise Bylaw for the event known as Alberton Day, to be held on August 15th, permitting amplified sound and event activity to continue until 11:30pm notwithstanding the usual cutoff time set out in the bylaw.

BE IT FURTHER RESOLVED that this exemption applies only to the event date specified in this resolution and is subject to any conditions imposed by the Municipality, including compliance with all other applicable bylaws, permits, and public safety requirements.”

The resolution for an exemption to the Noise Bylaw for Alberton Day, August 15th, 2026, was made by Councillor Chaisson and seconded by Councillor Curtis. The resolution carried.

- New Sign Memorial Field
 - Now that we are getting more activities centered at Memorial, we need a new sign as the current sign is faded out. Any preference from Councillors on designs/Sizes

Council agreed that the a new sign should be created.

INQUIRIES BY MEMBERS OF COUNCIL

Nil

INTRODUCTION AND READING OF BYLAWS

Nil

ADJOURNMENT

The motion to adjourn the meeting was made by Councillor Murphy and seconded by Deputy Mayor Boyce. The motion carried.