



Minutes From Regular Council Meeting

Held Tuesday October 15,2024 at 7:30 PM

The regular meeting of council was held Tuesday, October 15 ,2024 at 7:30 PM with Mayor Brian Poirier presiding. In attendance were Councillor Mary Jean O'Brien, Councillor Holly Gordon, Councillor Maureen Chaisson, Councillor Krista Murphy, Councillor Cameron Boyce, Deputy Mayor Alan Curtis and CAO Donna Thomson. Also in attendance was Jillian Trainor from the West Prince Graphic.

Declaration of Conflict of Interest

Mayor Poirier called the meeting to order. Conflict of interest was declared with Councillor O'Brien, Councillor Murphy and Deputy Mayor Curtis regarding the Heritage Center and Councillor O'Brien, Councillor Murphy and Councillor Gordon on health-related topics.

Approval of Agenda

Mayor Poirier called for a motion to approve the agenda.

The motion was made by Councillor O'Brien and was seconded by Councillor Murphy. The motion carried.

Adoption Of Minutes

Mayor Poirier called for a motion to adopt the minutes from the September 12, regular council meeting.

The motion was made by Councillor Gordon and was seconded by Councillor Boyce. The motion carried.

Business Arising From The Minutes

The first item under business arising from the minutes of September's meeting was the water pooling at the Heritage Center. 2 Tenders were received. The tender from Ramsay Services for \$20,987.50 and one from AJL for \$54,625.00. WSP on reviewing the submissions noted that Ramsay Services did not complete all the documents and upon speaking to Mr. Ramsay he said that he didn't feel comfortable moving forward as the project was a bigger scope than what he thought he was bidding on. WSP recommended going with AJL. Mayor Poirier asked if anyone had any comments. As there were no comments Mayor Poirier called for a motion to accept the tender from AJL.

The motion was made by Councillor Boyce and seconded by Councillor Gordon. The motion was carried.

The second item under business arising from the minutes was the ergonomic assessment for the CAO's workstation. Ms. Thomson said that the cost would be around \$3,200.00, not including the new laptop

and monitor. Councillor O'Brien wanted to know if this amount included installation and Ms. Thomson said that she believed it did.

The third item under business arising from the minutes was the radios for the EMO center. Ms. Thomson said that when the fireman purchased their radios, they got a quote from Bell. Ms. Thomson said that she reached out to Motorola for a quote on the same type of radio but they didn't get back to her, so the only quote was from Bell. The Bell price for the station they were looking at was \$4,525.00 for the station and the cost for the radios was \$4,225.00 for each so the cost with HST would be \$14,741.25. Councillor O'Brien asked if that was what Darrell Graham had recommended and Ms. Thomson said that they were the same ones that the Fire Department purchased so they would all be on the same frequency. Councillor O'Brien said that she thought it was something that we need to have. Mayor Poirier asked for a motion to accept the quote from Bell

The motion was made by Councillor Gordon and was seconded by Deputy Mayor Curtis. The motion was carried.

Public Presentations/Petitions/Delegations

Nil

Reading Of Correspondence

Nil

Committee Reports

Library – Councillor Gordon

Councillor Gordon read the monthly report from the library.

Alberton Public Library

Monthly Report

Reporting to: Town Council

Period: Month of September 2024

Operations: I'm excited to get the hardwood floors waxed in the coming week! It is such a thrill to work and show off this historic building.

Programs: September was a busy month with celebrations of 20 years and 200 books discussed at book club; A week of science experiments exploring wind energy for the children; Saturday fun and Wednesday story time: and a display of all the items found in library books being used as bookmarks.

Planning: October is Library month so there is a special Family Game night on Tuesday October 22nd at 6:30 p.m., complete with popcorn and pop. "Leaf" your cares behind with an autumn pinecone craft for adults on Friday October 18 at 1:00 pm.

Kelly Gillis

Branch Technician

Alberton Public Library

Recreation – Councillor Gordon

Councillor Gordon read the recreation report

THE TOWN OF ALBERTON
RECREATION / EVENTS COORDINATOR
UPDATE

September was a month in which the Recreation department was involved in finalising and delivering two events:

- 1) 55+ Games held among the West Prince Municipalities of Alberton, Tignish and O’Leary from September 16th to 22nd and
- 2) Alberton Day on September 21st. (5 Events held throughout the day).

I attended final meetings to go over the hosting of the 55+ Games in West Prince. During the week of the games I attended events in all participating municipalities and assisted in ensuring all sports/activities were managed effectively.

We made final arrangements with street vendors, entertainers and those wishing to do yard sales before our Alberton Day event on the 21st. Fortunately we had use of the Jacques Cartier Arena to host Yard Sale and Chocolate Bar Bingo. The Yard Sale had good attendance at the rink and the residences that participated. The Charity Poker walk had a small group, but was well enjoyed and successful in bringing in some donations for the Community Pantry. Chad Matthews provided a few hours of entertainment to end the day at the Holland College parking lot.

During September I went over the inventory of items used during our summer period and programs. We also gave feedback on the new delivery of Summer Soccer in partnership with West Prince Storm.

Ongoing work includes getting information on and applying for relevant grants etc. and working with other community groups or organisations.

Highlights:

- Hosting and assisting 55+ Games
- Alberton Day celebrations
- Summer Inventory and storage

Property and Public Safety – Councillor Gordon

Nil

Mayor Poirier called for a motion to accept the reports read by Councillor Gordon.

The motion was made by Councillor Gordon and was seconded by Councillor Chaisson. The motion was carried.

Fire and Police – Deputy Mayor Curtis

Deputy Mayor Curtis read the police report



**TOWN OF ALBERTON
MAYOR'S
POLICING REPORT
SEPTEMBER, 2024**

**West Prince RCMP Detachment
“L” Division
Prince Edward Island**

Annual Performance Plan (A.P.P.'S) Community Priorities

Community approved APP's are:

1. Youth Engagement / Aboriginal Community Engagement
2. Traffic – Checkpoints/Traffic Enforcement
3. Police / Community Relations – Police Visibility / Community Events

Prince District RCMP Members have reported 173 hours providing policing services to the Town of Alberton, during the month of September, 2024. A short recompilation of the above-noted hours includes time spent conducting traffic law enforcement in the community; conducting routine traffic monitoring; responding to individual calls for service; conducting investigations and required follow-up from previous calls for service and investigations. As well, this may include time spent attending to community visits.

In September, West Prince RCMP Detachment Services Assistants processed eight Criminal Record Checks for residents of Alberton, completed for various reasons, including employment, volunteering, and applications for permanent residency.

A total of 31 calls for service were received during this past month and are broken down as follows:

Mischief	2
Well-being check	2
Assist Provincial Agency	2
Sudden death	1
Uttering threats	1



Flight from police	1
Disturb the peace	1
Dangerous operation	1
Dog Act	1
Traffic complaint	5
Motor vehicle collision	1
Crime Prevention	1
Harassing communication	1
Family Orders	1
False alarm	10

Provincial statutes for the month of September:

Speeding violation	1
Written warning	1

Should you have any questions or concerns regarding this report, please feel free to contact me to discuss.


 Sgt. Chris Fleming
 District Commander
 Prince District RCMP
 902-436-9300

Mayor Poirier said that he had read a report yesterday stating that half of the calls made to the RCMP in 2024 were mental health related, so he wanted to know how they were reported when they broke down the calls. Councillor Chaisson said that they would probably be wellness checks. Councillor Chaisson said that they now have a mental health line so it's probably cutting back on the number of calls.

Deputy Mayor Curtis made the motion to accept the police report. The motion was seconded by Councillor Chaisson and the motion was carried.

Deputy Mayor Curtis read the fire report

Fire Report – Alan



Sept-2024 fire report

Emergency Responses:

Medical first responder-13

Motor vehicle accidents-3

vehicle fire-2

Total Emergency calls-15

The Dept held 2 Fire training sessions training's in Aug. 1-Building search and rescue and 1-training session on the new forestry sked.

Our new Tanker # 2 is back in the hall with just some small tasks to be completed too it before it is fully in service.

Old tanker #4 was tendered out. Thank you to Donna for all her help with that.

It is with great sadness that we inform council of the line of duty death of Engineer Bill Gillis. Having service 45 years with distinction. Bill's wisdom and humour will be deeply missed by all the members of the fire dept. A full Departmental wake and funeral was held to honour Bill. We are very grateful to Bill's family for sharing him with us for so long.



Respectfully submitted Fire Chief: Darrell Graham.

Deputy Mayor Curtis moved the adoption of the fire report. The motion was seconded by Councillor Murphy and the motion was carried.

Community and Business – Councillor Boyce

Councillor Boyce said that he really didn't have anything to report but he said that he talked to a few people from the community who were excited to see the new streetlights in place and he wanted to thank Donna and Diane for making it happen.

Seniors – Councillor Murphy

Nil

Special Events and Project Management – Councillor Chaisson

Councillor Chaisson said that there is a meeting to discuss the community center project.

EMO – Councillor O'Brien

Councillor O'Brien said that renovations have started Heritage Centre. She said that when she was in, she was pretty impressed with what it looked like. She asked Deputy Mayor Curtis what more had been done since then. Deputy Mayor Curtis said that they had installed the plumbing for the washroom. Councillor Gordon asked if a shower was being installed. Deputy Mayor Curtis said no. Councillor O'Brien asked if they were installing washers and dryers and he said that he didn't think it was a requirement. He said if there was spare money it might be a good idea.

Finance – Deputy Mayor Curtis

Deputy Mayor Curtis moved that we pay the bills in the amount of \$88,415.89. The motion was seconded by Councillor Chaisson. The motion was carried.

CAO Report – Donna Thomson

September 10th-October 15th

Summer projects have finished and the splash pad has been closed for the winter.

Diane and I participated in the Alberton Day yard sale. Met with Stantec to discuss the Lagoon project.

I was saddened to hear the Bill Gillis passed. He was not only a volunteer fireman but a valued member of our Planning Board committee. I have been working with our insurance company along with the Fire Chief, as Bill passed while on duty.

I finally got around to getting a new computer and am now able to work more efficiently. Getting a few things caught and working on wrap up of some projects. The heritage centre renovations have started, as have the street light replacements.

Still waiting for the accountants to finish the audit and send us the financials for 2023-2024.

Sewer flushing will happen in the next few weeks and then it will be time to set up for Remembrance Day.

Planning Board Recommendations

Mayor Poirier said if anyone had any recommendations to fill the vacancy on Planning Board they could bring it up at the next meeting or email suggestions to the CAO. Councillor Gordon wanted to know what the requirements were for becoming a member of the Planning Board. Ms. Thomson said that it shouldn't be someone who would have a conflict of interest such as a developer, someone who was available during the day and not new to the Town.

Introduction of New Business

Video conference equipment for the council room. Ms. Thomson said that she could get quotes for that. Mayor Poirier said that he believes that there is a need for it.

Applying for a new sign and flooring for the dressing rooms. The cost to the rink will be about \$10,000.00. Mayor Poirier asked if the council wants to help with the cost. Both of these items were meant to be funded with the renovations to the rink, until Covid pricing drove up the project costs and those items had to be removed. Ms. Thomson said that there was an application going in to Ellen Rennie at Rural Growth Initiative and it works out that if the province pays 80% the rink will be left with \$10,000.00. Alan Rennie hasn't asked for anything, but she just wanted to know if the council wanted to think about it because both were meant to be done when did the overall project. Councillor O'Brien said that they probably need to support it because it is used a lot. Mayor Poirier suggested that we could absorb half of the cost, and the rink could absorb the other half. Councillor O'Brien suggested waiting until they had the funding in place. Councillor Chaisson suggested waiting until they ask for the money.

Request for proposals for Albion Street. Mayor Poirier wanted to know if the council wanted to put out a request for proposal for Albion Street similar to what they did with the property on Weeks Drive. Ms. Thomson says that it does give control of what will go on the property. Ms. Thomson said that they also have to remember the setback from the lagoon. Councillor O'Brien said that she thought to change the bylaw it could be done internally here, to allow 3 story apartments. Ms. Thomson said that would be when they meet with the official planner but that it won't be ready for one year.

Ms. Thomson reminded the council that the November meeting would be held on Tuesday November 12th due to Remembrance Day falling on Monday.

Inquiries By Members of Council

Nil

Introduction and Reading of Bylaws

Official plan amendment 1st reading:

Council Meeting #1 OPA #4-2024 (1st reading)

Whereas an application was received to rezone PID 920892 on Albion Street from Community Uses to Medium Density Residential for future usage multiple units; And whereas this application requires an amendment to the Official Plan Future Land Use Map from Community Uses to Medium Density Residential;

Be it resolved that the Official Plan Amendment #4-2024 to amend the Official Plan Future Land Use Map be hereby read a first time.

The resolution to accept the first reading was made by Councillor Gordon and seconded by Councillor Chaisson. The resolution was carried.

Official Plan Amendment Approval & Adoption

Council Meeting #1 OPA 4-2024 (Approval & Adoption)

Whereas an application was received to rezone PID 920892 on Albion Street from Community Uses to Medium Density Residential for future usage multiple units;

And whereas this application requires an amendment to the Official Plan Future Use Map from Community Uses to Medium Density Residential;

Be it resolved that the Official Plan Amendment #4-2024 to amend the Official Plan Future Land Use Map be hereby approved and adopted.

The resolution to approve and adopt the amendment to the Official Plan Future Land Use Map was made by Deputy Mayor Curtis and was seconded by Councillor Murphy. The resolution was carried.

Development Bylaw Amendment # 2024-6 1st Reading

Whereas an application was received to rezone PID 920892 on Albion Street from Recreation and Open Spaces (O1) to Multi-Unit Residential (R3);

And whereas this application requires an amendment to the Development Bylaw Zoning Map (Appendix A) from Recreation and Open Spaces (O1) to Multi-Unit Residential (R3);

Be it resolved that the Bylaw 2024-6 Bylaw to Amend the Town of Alberton Development Bylaw be read a first time at this meeting.

The resolution to accept the 1st reading of Bylaw #2024-6 was made by Councillor Gordon and was seconded by Deputy Mayor Curtis. The resolution was carried.

Development Bylaw Amendment # 2024-6 Approval of 1st Reading

Whereas an application was received to rezone PID 920890 on Albion Street from Recreation and Open Spaces (O1) to Multi-Unit Residential (R3);

And whereas this application requires an amendment to the Development Bylaw Zoning Map (Appendix A) from Recreation and Open Spaces (01) to Multi-Unit Residential (R3);

Be it resolved the Development Bylaw Amendment #2024-6 be approved.

The resolution to approve the first reading of the Development Bylaw Amendment #2024-6 was made by Councillor Chaisson and was seconded by Councillor Murphy. The resolution was carried.

Procedural Bylaw A Bylaw to Regulate the Proceedings of Council Bylaw #2024-7 1st Reading

Whereas it is a requirement of the Municipal Government At to have a bylaw to regulate the proceedings of Council;

And whereas the current Bylaw #2019-10-2019 required updating to include meetings by electronic means;

Be it resolved that Bylaw #2024-7 be read a first time.

The resolution to accept the first reading of Bylaw #2024-7 was made by Councillor Murphy and seconded by Councillor Boyce. The resolution carried.

Procedural Bylaw: A Bylaw to Regulate the Proceedings of Council Bylaw #2024-7 Approval of 1st reading

Whereas it is a requirement of the Municipal Government At to have a bylaw to regulate the proceedings of Council;

And whereas the current Bylaw #2019-10-2019 required updating to include meetings by electronic means;

Be it resolved that Bylaw #2024-7 be approved by a majority of Council members at this meeting.

The resolution to approve the first reading of Bylaw #2024-7 was made by Councillor Gordon and was seconded by Councillor Murphy. The resolution was carried.

Appointment To Committees – Mayor Poirier

Mayor Poirier changed the structure of the committees. Councillor Gordon moved from Recreation to Special Events and Project Management. Councillor Boyce moved from Community and Business Development to Recreation & Public Safety and Councillor Chaisson moved from Special Events & Project Management to Community & Business Development. The other committees remained the same.

TOWN OF ALBERTON
COMMITTEES OF COUNCIL
2024/2025

Committee Name	Chair	Members
FIRE&POLICE	Alan Curtis	Cameron Boyce Brian Poirier
FINANCE & EMO	Alan Curtis & Mary Jean O'Brien	Holly Gordon Brian Poirier
RECREATION & PUBLIC SAFETY (includes sidewalks & street lights)	Cameron Boyce	Krista Murphy Brian Poirier
COMMUNITY & BUSINESS DEVELOPMENT (includes Main Street Beautification)	Maureen Chaisson	Mary Jean O'Brien Brian Poirier
SENIORS & HOUSING	Krista Murphy	Maureen Chaisson Brian Poirier
SPECIAL EVENTS & PROJECT MANAGEMENT	Holly Gordon	Alan Curtis Brian Poirier
HUMAN RESOURCES & BYLAWS		ALL COUNCIL

Adjournment

Mayor Poirier asked for a motion to adjourn the meeting.

The motion was made by Councillor Murphy and seconded by Councillor Gordon. The motion was carried.