



## Minutes Regular Council Meeting Held Monday March 11th, 2024, at 7:30 p.m.

The regular meeting of council was held Monday March 11th, 2024, at 7:30 pm with Mayor Poirier presiding. In attendance were Councillor Chaisson, Councillor Boyce, Councillor O'Brien, Deputy Mayor Curtis and Councillor Murphy. Councillor Gordon was unable to attend due to a work commitment. Also, present were CAO Donna Thomson, Jillian Trainor from the West Prince Graphic, and Jerry Kinch and Terry Waite. Constable Gallant from the RCMP was also present.

### **Declaration of Conflicts of Interest**

Mayor Poirier called the meeting to order. He went over the conflicts of interest being Councillor O'Brien and Councillor Murphy for health-related topics and Councillor Chaisson for housing.

### **Approval of Agenda**

Mayor Poirier called for a motion to approve the agenda. The motion was made by Councillor O'Brien and was seconded by Councillor Chaisson. The motion carried.

### **Adoption of Minutes**

Mayor Poirier asked for a motion to adopt the minutes from the February 12th, 2024 regular meeting council, the minutes from the Fire Services meeting February 14th, 2024, as well as the Special Meeting of Council held February 21<sup>st</sup>, 2024. The motion was made by, Deputy Mayor Curtis, seconded by Councillor O'Brien and the motion carried.

### **Business arising from the Minutes.**

Mayor Poirier asked Council to look in their packages for the Fire Marshall's report of the inspection for the Heritage Centre to allow it to be used as a reception centre for EMO. He said that when the committee reports were being done, he would ask

under the EMO committee for a motion to have the Heritage Centre as a primary location and the Sacred Heart Church as a secondary location.

He then moved to the next agenda item.

### **Public Presentations /Petitions/Delegation**

He noted that there were no scheduled presentation and asked the two guests if there was anything they would like to discuss. They replied no that they were there for the Planning Board items.

### **Reading of Correspondence**

Mayor Poirier noted that a letter had been received in regard to the Order of Prince Edward Island nominations.

Mayor Poirier said he was going to back track to business arising from the minutes as he had accidentally skipped over the second readings for the Development bylaw readings.

He said that the first readings of the bylaws were completed in the February meeting of council and that this would be the second readings and adoption of those bylaws.

### **Development Bylaw Amendment #2024-1 second reading**

**Second Reading Date March 11, 2024**

**Moved by Councillor O'Brien**

**Seconded by Councillor Murphy**

Whereas an application was received to rezone PID 514265 and 481986 on Powers Lane from Agricultural to Public Service Institutional (PSI) for future use as a Graveyard;

And whereas this rezoning requires an update to the Development Bylaw Zoning Map (Appendix A) from Agricultural to Public Service Institutional;

Be it resolved that the Development Bylaw Amendment 2024-1 be read a second time at this meeting.

The motion carried.

**Development Bylaw Amendment #2024-1 approval of second reading**

**Second Reading Date March 11<sup>th</sup>, 2024**

**Moved by Councillor Chaisson**

**Seconded by Councillor Murphy**

Whereas an application was received to rezone PID 514265 and 481986 on Powers Lane from Agricultural to Public Service Institutional (PSI) for future use as a Graveyard;

And whereas this rezoning requires an update to the Development Bylaw Zoning Map (Appendix A) from Agricultural to Public Service Institutional;

And whereas the Town of Alberton Development Bylaw Amendment #2024-1 was read a second time at this meeting;

Be it resolved that the Development Bylaw Amendment 2024-1 be hereby approved.

The motion carried.

**Development Bylaw Amendment #2024-1 adoption of bylaw**

**Second Reading Date March 11<sup>th</sup>, 2024**

**Moved by Councillor Chaisson**

**Seconded by Councillor Boyce**

Whereas an application was received to rezone PID 514265 and 481986 on Powers Lane from Agricultural to Public Service Institutional (PSI) for future use as a Graveyard;

And whereas this rezoning requires an update to the Development Bylaw Zoning Map (Appendix A) from Agricultural to Public Service Institutional;

And whereas the Town of Alberton Development Bylaw Amendment #2024-1 was read and approved at two separate meetings of council held on different days;

Be it resolved that the Town of Alberton Development Bylaw Amendment #2024-1 be formally adopted.

The motion carried.

**Development Bylaw Amendment #2024-2 2nd reading**

**Second Reading Date March 11<sup>th</sup>, 2024**

**Moved by Deputy Mayor Curtis**

**Seconded by Councillor O'Brien**

Whereas an application was received to rezone PID 672758 and 713750 on Popular Street from Agricultural to Single Unit Residential to allow for future housing;

And whereas this application requires an amendment to the Development Bylaw Zoning Map (Appendix A) from Agricultural to Single Unit Residential;

Be it resolved that the Bylaw 2024-2 A Bylaw to Amend the Town of Alberton Development Bylaw be read a second time at this meeting.

The motion carried.

**Development Bylaw Amendment #2024-2 2<sup>nd</sup> reading approval**

**Second Reading Date March 11, 2024**

**Moved by Councillor Chaisson**

**Seconded by Councillor Murphy**

Whereas an application was received to rezone PID 672758 and 713750 on Popular Street from Agricultural to Single Unit Residential to allow for future housing;

And whereas this application requires an amendment to the Development Bylaw Zoning Map (Appendix A) from Agricultural to Single Unit Residential;

And whereas the Town of Alberton Development Bylaw Amendment #2024-2 was read a second time at this meeting;

Be it resolved that the Bylaw 2024-2 A Bylaw to Amend the Town of Alberton Development Bylaw be hereby approved.

The motion carried.

**Development Bylaw Amendment #2024-2 adoption of bylaw  
Second Reading Date March 11<sup>th</sup>, 2024  
Moved by Councillor Chaisson  
Seconded by Councillor Boyce**

Whereas an application was received to rezone PID 672758 and 713750 on Popular Street from Agricultural to Single Unit Residential to allow for future housing;

And whereas this application requires an amendment to the Development Bylaw Zoning Map (Appendix A) from Agricultural to Single Unit Residential;

And whereas the Town of Alberton Development Bylaw Amendment #2024-2 was read and approved at two separate meetings of council held on different days;

Be it resolved that the Town of Alberton Development Bylaw Amendment #2024-2 be formally adopted.

The motion carried.

The guests, Mr. Waite and Mr. Kinch thanked council and left the meeting.

### **Committee Reports**

#### **Police Report**

Mayor Poirier asked the officer present, Constable Gallant to go over the February report.



**TOWN OF ALBERTON  
MAYOR'S  
POLICING REPORT  
FEBRUARY, 2024**

**West Prince RCMP Detachment  
“L” Division  
Prince Edward Island**

## Annual Performance Plan (A.P.P.'S) Community Priorities

Community approved APP's are:

1. Youth Engagement / Aboriginal Community Engagement
  2. Traffic – Checkpoints/Traffic Enforcement
  3. Police / Community Relations – Police Visibility / Community Events
- Prince District police officers and members of the Provincial Priority Unit conducted two Checkstops on Main Street during the month checking for traffic violations and impaired driving. Two charges and two written warnings were issued under the Highway Traffic Act.

Prince District RCMP Members have reported 161 hours providing policing services to the Town of Alberton, during the month of February, 2024. A short recompilation of the above-noted hours includes time spent conducting traffic law enforcement in the community; conducting routine traffic monitoring; responding to individual calls for service; conducting investigations and required follow-up from previous calls for service and investigations. As well, this may include time spent attending to community and school visits.

In February, West Prince RCMP Detachment Services Assistants processed 12 Criminal Record Checks for residents of Alberton, completed for various reasons, including employment, volunteering, and applications for permanent residency.

A total of 21 calls for service were received during this past month and are broken down as follows:

Motor vehicle collision	5
Disturbing the peace	2
Assist general public	2
Fraud	1
Uttering threats	1
Criminal harassment	1
Breach of probation	1
Taking vehicle without consent	1
911 Act	1
Suspicious person	1
False alarm	5

Provincial statutes for the month of February:

Speeding violation	2
Written warnings	2

Four traffic collisions occurred within the town during the first two weeks of February that were minor in nature. No injuries were sustained and vehicle damage was minimal. A fifth collision occurred on Main Street where the vehicles had to be towed from the scene. The vehicle airbags deployed in one vehicle but fortunately, no injuries were sustained.



Should you have any questions or concerns regarding this report, please feel free to contact me to discuss.



S/Sgt. Neil Logan  
District Commander  
Prince District RCMP  
902-436-9300



The officer concluded the report and asked if there were any questions. Councillor O'Brien asked if they were checking for operating a vehicle under the influence. The officer said that yes it could be done at the scene as long as the officer is trained for that. He said that the officers carried the testing kit SoToxa with them. He said for example if he stopped someone and suspected them being under the influence of drugs that the person would be given the road side test and if they failed, they would be taken to the hospital for blood work. Once the blood work results come back, if they are over the legal limit, the person would be charged. Councillor O'Brien asked if the person could be tested for Fentanyl. The officer said that the SoToxa machine is a handheld drug screening device which reads oral swabs for traces of THC, the main psychoactive compound in marijuana. He said that the blood test would show if any other narcotics were present.

Councillor Chaisson asked if the record checks were free. The officer said it depended on what the request was for. He said if it's for a volunteer position it is free but if it's for employment, there may be a charge. Councillor Chaisson thanked the officer. Mayor Poirier asked if there were any further questions. As there was nothing further, he thanked Officer Gallant and the officer left the meeting.

### **Property Report -Councillor Gordon (absent)**

As Councillor Gordon was not able to attend, Mayor Poirier asked Councillor Murphy to go over the property report.

Councillor Murphy read out the report from the Bylaw Enforcement officer.

### **PEI BYLAW ENFORCEMENT**

TOWN OF ABERTON – February 2024.

- Patrolling around the Municipality and monitoring open files.
- Feb 15 – Spoke with Mayor about 33 Elder as CAO was off. No action to be taken at this time. I will continue to monitor. All fishing gear. Could be stored better but will all be removed when season opens.
- No other new files.

Officer - DONNA J. JOHNSON - B.Mus.

PEI Bylaw Enforcement

peibylawenforcement@gmail.com

902-218-7045

## **Recreation – Councillor Gordon (absent)**

### **Library Report**

Councillor Murphy read out the Library report.  
Alberton Public Library

Monthly Report

Reporting to: Town Council

Period: Month of February 2024

Operations: Blessed with relatively good weather. Fingers crossed for March and March Break

Programming: Continued success with Sessions 3 and 4 of the “Remembering Alberton When...” series, with some great stories about Winter sports (Did you know “Regals” name came from Regal Flour Brand?) and Exhibition Time (dating back to 1893!)

Planning:

March will be celebrating Canadian Agriculture Literacy month, and a week of March Break activities.

The last two sessions of the Remembering Alberton When...will cover Main Street Businesses (which promises to be popular) and Wild weather (who doesn't have a storm story from 1956, 1982!) Friday March 8th and 22nd at 1 pm.

Attached is also the Annual PEI Library report for 2023. Page 8 pertains to Alberton and is as follows:

Alberton Public Library 11 Railway Street, Alberton

The library is open 4 days a week for a total of 21 hours.

 585 active library card holders

 117 new library memberships

 69 programs offered, with 629 attendees

 7,983 items checked out

🖨️ 356 public computer sessions

Public computer sessions are up 27% this year.

I don't foresee any purchases this year, other than a new front door mat and computer chair (should you be replacing any at the town hall).

Kelly Gillis

Branch Technician  
Alberton Public Library

### **Recreation Report – Councillor Gordon (absent)**

Councillor Murphy read out the Recreation Report submitted by Kester Nurse.

## **THE TOWN OF ALBERTON** **RECREATION / EVENTS COORDINATOR** **UPDATE**

During the month of February the recreation department gathered information about programs or activities that could be facilitated by the Town. The final plans for the Winter Celebration were finalised (even though the weather did not cooperate). The process for obtaining funding for summer student employees (to assist mainly with summer soccer and active start) was started. We also continued the website updating process with the web designer.

We were able to book an “Art Night” event with the East Coast Art Party for March 20th. To revive these types of activities and to encourage participation, the recreation department will sponsor this art night. Once posted the event filled quickly.

We also got information from C&M First Aid about possibly hosting a babysitting course (as suggested by Councillor Holly Gordon). Based on their cost and availability we will attempt to bring this training sometime between April and June once we can meet the minimum participation requirements (15).

The Town was able to host its Winter celebration on March 2nd. The day will included: Horse and sleigh rides from 11 a.m. to 2 p.m., Poker hike/snowshoe from 2 p.m. to 4 p.m. and a Costume/Fancy Dress Skate at Jacques Cartier Arena from 5:30 p.m. to 8 p.m. We are grateful to the volunteer firefighters from the Alberton Firehall for setting up their Bouncy Castle at the firehall (during the period of the sleigh rides) and for providing first aid at the activities. The presentation of the first “David Gordon Memorial Good Neighbour Award” was also held at the firehall.

Applications for student employment funding have been completed and we are waiting on approval.

### **Highlights:**

- Successful hosting of Winter celebration on March 2nd
- Booking and Hosting of Art Night on March 20th
- Applications for Student Employment Funding
- Communication with web designer re: website update.

Mayor Poirier noted that he had attended the Winter Carnival event. He said the horse and sleigh rides and the bouncy castle were both well attended. He said that there was a lot of kids around. He said the snow shoe event was cancelled as only one person showed up. He said the crowd at the rink was good as well. He said the awarding of the David Gordon Memorial Good Neighbour Award was highly attended as well.

He thanked Councillor Murphy for reading the reports and asked her to report on Seniors and Housing,

### **Seniors and Housing – Councillor Murphy**

Councillor Murphy noted that the final report for the 2023 Seniors Secretariat funding had been done. She said that we were working on the application for the 2024 funding working with the Alberton Historical Preservation Centre.

Mayor Poirier said that Council needed to start moving on housing. He said that he wanted to discuss the parcel of land where the Disc Golf was currently at. He said the plan was to sever 2 acres and put in a multi unit space with possibly an apartment complex. He asked Councillor Murphy what her thoughts were for there. Councillor Murphy said that the Mayor was going to see how much green space needed to be there, and asked if he had done so. Mayor Poirier said that the parcel was about 5.3 acres so sectioning off a 2 acre parcel and leaving green space wouldn't be a problem. Councillor Murphy said could 2 apartment buildings go in that space. Mayor Poirier said that the problem with 2 buildings is that you have to allow 1.5 spaces per unit. He said for example if it was a 40 unit, you would need 60 parking spaces. He said that if there were 2 buildings on the lot, you may be able to use the space between the buildings as parking. He said that would be up to a

developer. He said that if we sell the land to a developer that he can set the rent prices. He said however if we donated the land to a non profit organization, that they would be able to offer the rents at a lower rate. Councillor O'Brien said if we sold the land, we could have the developer put parking under the buildings. Mayor Poirier said that could be looked at but first we needed to amend the height restriction in the Development Bylaw. He said that the new apartment buildings in Tignish were renting for \$1500 and \$1700 and that those weren't an affordable amount. He said if we got the same developers, they would set their prices similarly. The CAO asked if all of council were in agreement of removing the disc golf course, as the parcel would need to be rezoned as it currently was Recreation Open Spaces zoning. Mayor Poirier said that the first step would be to get a surveyor to mark out a 2 acre parcel and look at getting it rezoned. Councillor O'Brien said before we went to any kind of tender for a developer, we should get the survey first and rezone it all at the same time if necessary. The CAO reminded Council that there was a meeting set with WSP this week to discuss the Home Hardware parcel, so this parcel could be brought up then. Councillor Murphy clarified that the current zoning was only for 2.5 stories. Mayor Poirier said yes and that would need to change. Councillor Chaisson said that non profit organizations like ATO Properties didn't typically have apartment buildings, that it was more duplexes or quads. She said that PEI Housing do not have that type of rentals either. Mayor Poirier said that he would bring it up with WSP and get a sense of what work for that parcel.

Mayor Poirier moved on to the next committee report from the fire department.

## **Fire Report –Deputy Mayor Curtis**

Deputy Mayor Curtis read out the submitted report.



Feb-2024 fire report

Emergency Responses:

Alarm-2

Flue Fires-3

Total-5

Training:

1 –work nights.

1-Fire Training.

1-Medical Training.

New Equipment:

10 New portable radios

All of the kitchen equipment has arrived (pots,pans,utensils,chairs). This was purchased through a provincial government grant. We are waiting on 4 Island wide base radios to complete this grant.

The annual budget meetings with the town council and outside fire districts are completed. The new chassis to replace Tanker #4 has been ordered. A big thank you to Donna for all her help with the procurement process and to council for approving the purchase. The delivery date is set for the end of July-2024.

Respectfully submitted Fire Chief: Darrell Graham.



## **Community and Business Development Report – Councillor Boyce**

Councillor Boyce said he had continued conversations about the startup of a business committee for Alberton. He said that there had been a meeting on February 26<sup>th</sup> at the Rural Action Centre with stakeholders. At the meeting the formation of an advisory group was discussed. It was also discussed to have a catalog of available commercial space within the town that could be posted to the Town of Alberton website for easy reference. It could include commercial space for sale or rent for potential new businesses. He said he didn't think the concept is being done in other local municipalities. There was also a discussion on services being offered in the town and what the town could do to help out. Another topic discussed was the T3 transit system and how to get the schedule information out to residents. He said particularly seniors are either not knowing of the service or finding it hard to navigate the schedule. He said the next step of the advisory group is to meet with business development committee and go from there. He said if Council had any ideas to bring them forth.

The Mayor moved on to Councillor Chaisson and her committee.

## **Special Events and Project Management Report – Councillor Chaisson**

Councillor Chaisson said there hasn't been much going on. She said that a meeting with WSP had been scheduled which had been cancelled due to weather. She noted the meeting had been rescheduled and that the meeting would be on March 13<sup>th</sup>.

The CAO noted she had received the agreement with the Divercity organizers and it would be finalized this week.

## **EMO – Councillor O'Brien**

Councillor O'Brien said there wasn't much to report, but that she was waiting on feedback from the Council.

Mayor Poirier said that information had been sent to the Council on the Fire Marshall's report for the Heritage Centre. He asked if the plan was to proceed with the Heritage Centre as the primary location and the Catholic church for the secondary location. Councillor O'Brien said that she thought that was the preferred option. Mayor Poirier said it is possible to have the primary and secondary. He said the next step was to let the EMO coordinator know. Councillor O'Brien asked if they would apply for a grant and split the funding between the two. Mayor Poirier said it would be two grants. The CAO said they could apply for one this year and the

other next fiscal as long as the funding was available. Councillor Chaisson asked if after the renovations to the Centre, it would be available year-round. The CAO answered that was the goal. She said that was great as she had brought forward concerns of it being at the Catholic church for the Indigenous community. Deputy Mayor Curtis asked if he could speak to this as he may be in conflict due to his membership on the museum board. Mayor Poirier told him to go ahead. Deputy Mayor Curtis said that the board has to rectify the issues raised by the Fire Marshall. One of the concerns was the exit signs. He said that the signs work but that there had been damage from Fiona. He said that the Centre needed updated first aid kits as well as an AED, both of which the Centre were working towards getting. He said the Health inspector noted that there a few minor tasks to be done in the kitchen.

Councillor O'Brien said that there probably wouldn't be hot meals served. Deputy Mayor Curtis said that they didn't have a dishwasher and that would be essential. Councillor O'Brien asked if a second bathroom was in the scope and the CAO said that would be included in the funding request. Councillor Chaisson asked if there was a basement. Deputy Mayor Curtis said there was a basement but it was where the furnace and water heater was. He said the kitchen area paint would be refreshed but that the main hall had heritage colors so probably wouldn't be updated.

Mayor Poirier said after the paperwork was sent to EMO, it would be the town's responsibility to obtain quotes for the work, and apply for the EMO funding. Councillor O'Brien asked if applying for funding for both locations would hurt us in that we may not receive the funding required for one place over the other. The CAO said no it was her understanding that it would be covered up. Deputy Mayor Curtis asked to correct the name on the paperwork from the EMO as it was showing Oulton Center and should be the Heritage Centre.

### **Finance Report – Deputy Mayor Curtis**

Mayor Poirier asked Deputy Mayor Curtis to present for the finance report. He made a motion to pay the bills in the amount of \$71,992.05. The motion was seconded by Councillor Chaisson and the motion carried.

### **CAO Report**

February 13<sup>th</sup>-March 11<sup>th</sup>

The lead up to budget time is always busy. I worked with MRSB's Leah McGrath to catch up on some of the financial items.

We held a meeting on February 14<sup>th</sup> with the outside fire districts and presented the Alberton Fire departments draft budget. I consulted with the legal team on the Kildare Fisheries permit denial from the February 12<sup>th</sup> and prepared for the Special meeting held February 21<sup>st</sup> to determine if the denial would stand or work towards approval.

Worked with EMO provincial department to arrange inspection of 2 potential sites that may be used for warming centre in the event of an emergency. Prepared project application for supplies for the current EMO warming centre – the Alberton fire hall. Also included in that project were security cameras for the rink and 2 more for the hall.

We received a one-time payment of \$5000 for the Community pantry. Worked with Diane to get stock for the pantry.

Finished wrapping up the final reports for the ACOA Municipal Upgrades project. Also working on completing the Seniors Federation project, the Greenhouse Project, the Active Transportation Fund project and the Trees project. Also finalizing the MCEG claim for 2022-2023.

Worked on preparing letters for the public meeting for rezoning 2 lots in the Emma Dr subdivision with the public meeting to be held on March 21<sup>st</sup>.

Worked on the February permit reports to be submitted to CMHC, StatsCan and the province, as well as inputting them on the provincial website.

Preparing a tender for the Development bylaw and Official plan review. Worked on the new Code of Conduct bylaw that will replace the existing one. Spent time on working with other municipalities and the FPEIM for a proposal to submit to the province for review of the municipal equalization payment contract.

Working with getting information for Stantec as they prepare to go to tender on the UV project. Prepared sewer interest invoices and sent them out. Prepared letters for the overdue accounts. Coordinated with O'Leary and Tignish CAOS a new letter regarding Western Hospital to be sent to the Minister at the Province. Also prepared minutes for 3 meetings. Met with several residents to help with questions on their properties and what can be done on those properties.

Coordinated with the Recreation director with staffing needs and details for the winter carnival day.

Paid invoices, worked on bank reconciliations for 2 banks, began putting the budget numbers and needs together and finally, prepared for this meeting. As well I clocked 11 hours of over time as well as working from home for 3 hours on the storm day.

## **Planning Board Recommendations – nil**

### **Introduction of New Business**

#### **Budget requests**

Mayor Poirier asked Council to submit to the CAO any requests for the budget. Councillor O'Brien said she had submitted for EMO for packages that could be given to the people responsible for each role. Councillor Chaisson said that she would like to request upping the amount for the Diversity festival to \$800.00. The CAO said the bigger numbers were for the washroom for the splash pad area whether the town went with a building or if they wanted to look at the trailers again.

Mayor Poirier said that Councillor Gordon had wanted a budget for the playground area on Wilkie Lane. He said that the original idea to move the gazebo to that location was going to be too costly. The CAO said she did say Councillor Gordon had contacted someone to possibly move some of the equipment from the Library playground to the splash park location. The person wanted the manuals for the equipment and the CAO said she wasn't sure where to even begin to find that as the equipment had been there for about 20 years. The person said that we should budget about \$25,000. The CAO said if it would cost that much, it may be better to put a few new pieces there. Councillor O'Brien asked if it is that old, is it still in good condition? The CAO said it is inspected every year, and that there will be a need to top up the sand that is there. Councillor Chaisson said that the lot on Wilkie Dr should be the priority for a new play area.

Mayor Poirier said the other expense would be to replace the aging streetlights on Main Street. Councillor O'Brien asked if we were replacing all the poles on main street and if so, would the ones taken down be able to be used somewhere else. The CAO said that was a possibility maybe one at the Gazebo park on Emma Dr or over at the splash pad area. The CAO said another area that would be under Public Property and Recreation budget would be the alleyway between the apartments and the pharmacy. She said that staff would go in the spring and thin out the plants and put down pea

gravel to clean up the area. Mayor Poirier said that he had gotten permission from both the apartment building owner and the pharmacy to do the clean up.

**Budget Public Consultation meeting**

The CAO advised that the public consultation meeting for the budget would be held in conjunction with the Public consultation meeting for the rezoning of the lots on Weeks Drive and would be March 21<sup>st</sup> at 6:30 p.m.

**Inquiries by members of council - nil**

**Introduction and reading of bylaws –**

**Code of Conduct Bylaw 2024-3**

Mayor Poirier went over the new Code of Conduct Bylaw 2024-3

**First Reading Date March 11, 2024**

**Moved by Councillor O’Brien**

**Seconded by Councillor Boyce**

“Whereas the Municipal Government Acts sets minimum expectations for the behaviour of members of Council and Council Committees in carrying out their functions and making decisions that benefit the Town of Alberton;

Be it resolved that the “Code of Conduct 2024-3 Bylaw be hereby read a first time.”

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**Date: March 11, 2024**

**Moved by Councillor Chaisson**

**Seconded by Deputy Mayor Curtis**

“Whereas the Municipal Government Acts sets minimum expectations for the behaviour of members of Council and Council Committees in carrying out their functions and making decisions that benefit the Town of Alberton;

And whereas the Code of Conduct was read a first time at this Council Meeting;

Be it resolved that the Code of Conduct Bylaw 2024-3 be hereby approved.

Councillor O'Brien asked about the training referenced in the bylaw. The CAO said it was the online training the councillor's had taken after being elected to office.

### **Appointment to Committees**

Councillor O'Brien questioned why this agenda item was still showing on the agendas if there were no appointments being done. She said if the appointments were made back in November, that it could be taken off. The CAO said it was part of a template agenda provided by Municipal Affairs but that she could see if it could be removed,

### **Adjournment**

Mayor Poirier called for a motion to adjourn the meeting. The motion was made by Councillor O'Brien, seconded by Councillor Murphy and the motion carried.

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